

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held December 19, 2023
The agenda was posted on Thursday, December 14, 2023

A. CALL TO ORDER

Vice Chairman Mark Riemer called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Mark Riemer, Grant Kageta and Gordon Takemoto

Staff Present - Jeff Forrey, Laurie McAfee and Melissa Shenko

Teleconference - Roy Hebard

Absent - William Andersen

Guest(s) -Joanne English and Anthony DeMattei (8:03am)

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW - Items G.1. and H.3. are moved to the front of the Agenda for discussion.

Joanne English and Anthony DeMattei departed at 8:39am

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on November 14, 2023.
2. Approval of Minutes for the Regular Meeting on November 21, 2023.
4. Approval of payment of the November 2023 Bills in the amount of \$13,499.06.
5. Approval of transfer of November 2023 income to Placer County in the amount of \$45,565.47.

A motion was made by Gordon to approve all items on the Consent Agenda. Grant seconded. All in favor, motion carried.

F. PROJECT UPDATE - In the absence of our Engineer, Jimmy Pinocchio, these items will be tabled until next month.

1. Rocklin Cemetery Restroom and Pavilion
2. Newcastle Pavilion Sidewalk

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G. MANAGERS REPORT

1. Wreaths Across America - The December 16th Wreaths Across America went well. Per Joanne English, she was short volunteers to place wreaths on the Veterans graves so she and a few others returned on Sunday and Monday to place the remaining wreaths. Joanne's goal for next year is to have a map completed identifying all Veterans graves marked and unmarked. She is already in the process of fund-raising for wreaths for next years program.
2. Rocklin Incident - An employee encountered a man near the entrance of the Cemetery that was in distress, bleeding and saying he had been shot. The employee offered to call the police and the man in distress declined. The police did show up looking for the man and he was arrested for an armed robbery that had taken place in Wheatland.
3. Current NRG Stats through November - We are down four interments but up thirty new property purchases bringing an increase of \$41,500.00 in revenue compared to the previous year.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS - In the absence of our Engineer, Jimmy Pinocchio, Mark propose that items H.1, H.2. and H.3 be tabled until next month. Gordon made the motion to approve Marks proposal, Grant seconded. All in favor, motion carried.

1. Rocklin Cemetery Restroom and Pavilion -
 - a. Design/Plans
2. Newcastle Pavilion Sidewalk -
 - a. Design/Plans
3. Block 7 Project -
4. Internet Upgrade to 5G - Our IT company did research and a cost comparison into 5G internet upgrade. They recommended that we do the upgrade and that we go with our current company, AT&T, as they were the lower cost. Roy made a motion to move forward with the recommendation from our IT company. Gordon seconded. All in favor, motion carried.
5. New Office Window Blinds - Quotes were requested from three separate companies, Home Depot, Lowe's and Blind Guys, for 2" faux wood blinds. Only two were provided. Home Depot gave a quote of \$1,704.30 not including tax. Lowe's had blinds on sale and were able to provide a quote in the amount of \$1,500.49, including tax. Roy made a motion to move forward with the quote from Lowe's. Grant seconded. All in favor, motion carried.

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I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

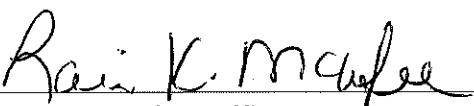
1. Legal Notice from Aiman-Smith & Marcy regarding our rejection letter to the McCormick v. CalPERS lawsuit - Copy of the letter has been sent to our attorney and we have asked that he inform us if there is anything further action we need to take. Will inform Board when we have an update.

J. TRUSTEE QUESTIONS & COMMENTS - None

- K. ADJOURNMENT** - Gordon made a motion to adjourn the meeting. Grant seconded. All in favor, motion carried. Meeting adjourned at 9:14am.



William Andersen, Chairman



Laurie McAfee, Office Manager