

## **FINAL AGENDA**

### **OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT**

September 19, 2023, at 8:00 a.m.

**\*\*FOR ACCESS TO THE MEETING VIA TELECONFERENCE, PLEASE CALL 1-712-832-8330 AND  
USE THE ACCESS CODE 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section unless the comment is regarding a specific agenda item at which time they can speak when the agenda item is reached. Public comments will be limited to three minutes for each speaker unless time is adjusted by the Chairman. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 9568 between 8:00 am and 3:45 pm. Anyone requiring a disability-related modification or accommodation to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PUBLIC COMMENTS**

#### **D. AGENDA REVIEW**

#### **E. CONSENT AGENDA**

1. Discussion and Approval of the Minutes for the Workshop Meeting on August 8, 2023.
2. Discussion and Approval of Minutes for the Regular Meeting on August 15, 2023.
3. Approval and Payment of August 2023 Bills, Review of List of Checks Prepared by Office Manager.
4. Approval of Transfer of August 2023 Income to County.

#### **F. PROJECT(S) UPDATE**

**G. MANAGERS REPORT**

1. NRG Cemetery Operations Update

**H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. Bid(s) for 2023 Painting Project – Resolution 2023-07
2. Revision to Eligibility Policies in the Cemetery Rules and Regulations – Resolution 2023-08
3. Integral Network Quote for Advanced Security and Replacement Server
4. Suggested Form from Attorney Regarding Next of Kin – Resolution 2023-09
5. Equipment to be taken to Placer County Procurement – Resolution 2023-10

**I. REVIEW OF CORRESPONDENCE TO THE DISTRICT**

**J. TRUSTEE QUESTIONS & COMMENTS**

**K. ADJOURNMENT**

This agenda posted the 14<sup>th</sup> day of September 2023

Posted by: Laurie McAfee, Office Manager

Approved by: Jeff Forrey District Manager