

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held December 21, 2021
The agenda was posted on Thursday, December 16, 2021

A. CALL TO ORDER

Chairman Leonard Orsolini called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Leonard Orsolini, Gordon Takemoto, Roy Hebard, Mark Riemer and Bill Anderson

Staff Present - Jeff Forrey and Laurie McAfee

Absent - None

Guest(s) - Jimmy Pinocchio

Public - Grant Kageta

C. PUBLIC COMMENT - No comment

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop Meeting on November 9, 2021.
2. Approval of Minutes for the Regular Meeting on November 16, 2021.
3. Approval of payment of the November Bills in the amount of \$11,039.14.
4. Approval of transfer of November 2021 income to Placer County in the amount of \$44,198.87.
5. Resolution 01-28 - Resolution of the Board of Trustees of the Newcastle, Rocklin, Gold Hill Cemetery District Commending Retiring Trustee Leonard Orsolini for his Services to the District.

A motion was made by Mark to move item 5 to section I.1. Trustee Questions and Comments and approve all remaining items on the Consent Agenda. Roy seconded. All in favor, motion carried.

F. MANGERS REPORT

1. Attempted burglary and theft at Newcastle Cemetery - It was discovered that an attempt had been made to break into Shop Building 1 on November 24th. On November 29th it was discovered that our trailer was stolen. A police report has been filed regarding the trailer theft and we have installed bars on the windows and a security door on the shop building. Will look into flood lights and cameras as well as other preventative measures.
2. November Budget to Actuals Report - A copy of the report from the County was given out to the Board members for review.

G. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. New Water Tank Project in Newcastle Undeveloped area - Jimmy informed the Board that we are looking at a potential start date of mid spring.
2. 2022 Holiday Schedule - Jeff recommended that the schedule be revised to have Veterans Day a working holiday and closed on Indigenous Peoples Day moving forward. Employees that work Veterans Day will be given a floating holiday to use at their convenience. Bill made a motion to approve. Mark seconded. All in favor, motion carried.
3. Selection of Chairman and Vice Chairman - Due to the retirement of Chairman, Leonard Orsolini, the position is open and it is necessary to re-appoint both a new Chair and Vice Chair. Mark motioned to approve Bill Andersen as the Chair. Roy seconded all in favor motion carried. Bill motioned to appoint Mark as the Vice Chair. Roy seconded. All in favor, motion carried.

H. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

1. CAPC 64th Annual Conference March 10-12, 2022 in Monterey Bay - Board Members that wish to attend will notify Office Staff.

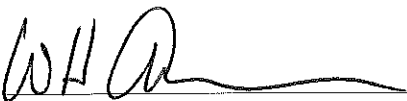
I. TRUSTEE QUESTIONS & COMMENTS -

Chairman, Leonard Orsolini, stepped out of the meeting at 8:26 and Vice Chair, Bill Andersen, took over.

1. Resolution 01-28 - Resolution of the Board of Trustees of the Newcastle, Rocklin, Gold Hill Cemetery District Commending Retiring Trustee Leonard Orsolini for his Service to the District - The resolution was presented to the Board. Mark made a motion to approve the resolution. Gordon seconded. All in favor, motion carried.

Chairman, Leonard Orsolini re-entered the meeting at 8:29.

- J. ADJOURNMENT** - Roy made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:30am.



William Andersen, Chairman



Laurie McAfee, Office Manager