

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held February 21, 2023

The agenda was posted on Thursday, February 16, 2023

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen, Roy Hebard, Mark Riemer, Gordon Takemoto and Grant Kageta

Staff Present - Jeff Forrey, Laurie McAfee, Rob Pontius and Jaymee Cowling

Teleconference - None

Absent - None

Guest(s) - Jimmy Pinnocchio

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on January 10, 2023.

2. Approval of Minutes for the Regular Meeting on January 17, 2023.

3. Approval of payment of the January 2023 Bills in the amount of \$13,379.92.

4. Approval of transfer of January 2023 income to Placer County in the amount of \$34,887.67.

A motion was made by Mark to approve all items on the Consent Agenda. Roy seconded. All in favor, motion carried.

F. PROJECT UPDATE - Jimmy Pinocchio informed the Board that they have finished sandblast and priming of the outside of the tank. Next they intend on completing the priming of the inside which will depend on the weather. In addition, the special inspection for the welding has been completed and he will begin working on the inspection for the paint.

G. MANGERS REPORT

1. Operations Update -

a. The Fiscal Year 2021/2022 Audit took place on February 15th to 17th. Everything went well and there were no concerns. The Auditor will attend the Workshop Meeting on March 14th.

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- b. The installation of the new flag pole at Ophir has been completed. In addition to the pole, a concrete pad was poured around the base and roped off around three sides to create a controlled entrance for safety purposes. Rob plans to bring in some plants to go around the flag pole and a solar spotlight to light up the flag at night. In addition three steps were installed to make access to the Cemetery easier.
- c. Grounds Crew were able to remove the root ball from the very large tree that was blown down in Block 2 and filled in the hole that was left. The coping that was affected has been put back in place. Now just need to reconnect some pipes and clean up the area.
- d. The Dodge was taken to Kniesel to evaluate the damage to the bumper. They provided a quote of \$9,700.00. The truck was then taken to Auburn Chrysler Dodge Jeep and Ram to diagnose the engine issue that Jaymee reported but they were unable to find anything.


H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

- 1. Newcastle Water Tank Project in Newcastle Undeveloped area - No action taken

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT - None

J. TRUSTEE QUESTIONS & COMMENTS -

K. ADJOURNMENT - Mark made a motion to adjourn the meeting. Roy seconded. All in favor, motion carried. Meeting adjourned at 8:41 am.


William Andersen, Chairman


Laurie McAfee, Office Manager