FINAL AGENDA

OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT
NOVEMBER 18, 2026, at 8:00 a.m.

****FOR ACCESS TO THE MEETING VIA TELECONFERENCE, PLEASE CALL 1-712-832-8330 AND USE THE ACCESS CODE 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section unless the comment is regarding a specific agenda item at which time they can speak when the agenda item is reached. Public comments will be limited to three minutes for each speaker unless time is adjusted by the Chairman. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 9568 between 8:00 am and 3:45 pm. Anyone requiring a disability-related modification or accommodation to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

A. **CALL TO ORDER** -

B. **ROLL CALL** -

C. **PUBLIC COMMENTS** –

D. **AGENDA REVIEW** -

E. **GUEST SPEAKER** – Joanne English, Melanie Banks - Rocklin Leadership Class-Rocklin Chamber of Commerce

F. **CONSENT AGENDA**

1. Discussion and Approval of Minutes for the Workshop Meeting on October 14, 2026.
2. Discussion and Approval of Minutes for the Regular Meeting on October 21, 2026.
3. Approval and Payment of October 2026 Bills, Review of List of Checks Prepared by Office Manager.
4. Approval of Transfer of October 2026 Income to County.

G. **PROJECT(S) UPDATE**

2026-2027 Projects

1. Rocklin Cemetery Paving Project

H. **MANAGER'S REPORT**

1. Rocklin Historical Society Tours

2. Vase Insert and Sheet Bronze Urn Price Increase Recommendation

3. New SB 827 Fiscal and Financial Training

4. SOI Meeting with District 4 Supervisor, Suzanne Jones

I. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. Vase Insert Price Increase

2. Sheet Bronze Urn Price Increase

J. **REVIEW OF CORRESPONDENCE TO THE DISTRICT**

1. 2026 LAFCo Special District Election Packet with Ballot

K. **TRUSTEE QUESTIONS & COMMENTS**

L. **ADJOURNMENT**

This agenda was posted on the 12th day of November 2026
Posted by: Laurie McAfee, Office Manager
Approved by: Jeff Forrey District Manager

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Workshop Meeting held October 14, 2026

The agenda was posted on Friday, October 9, 2026

A. CALL TO ORDER

The Meeting was called to order by Chairman of the Board, Mark Riemer at 8:02am.

B. ROLL CALL

Trustees Present – Gordon Takemoto, Roy Hebard, Grant Kageta, Jennifer Knisley and Mark Riemer
Staff Present – Jeff Forrey and Laurie McAfee
Teleconference – None
Absent – None
Guest(s) – None
Public – None

C. PUBLIC COMMENT – None

D. PRELIMINARY REVIEW OF AGENDA ITEMS FOR THE MEETING TO BE HELD OCTOBER 14, 2026 – No further action(s) taken.

E. ADJOURNMENT – Roy made a motion to adjourn the meeting. Gordon seconded the motion. All in favor, motion carried. The meeting adjourned at 8:26am.

_____
Mark Riemer, Chairman

_____
Laurie McAfee, Office Manager

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held October 21, 2026

The agenda was posted on Friday, October 16, 2026

A. CALL TO ORDER

Trustee Roy Hebard called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present – Grant Kageta, Roy Hebard and Jennifer Knisley
Staff Present - Jeff Forrey and Laurie McAfee
Teleconference – Mark Riemer at 8:05am
Absent – Gordon Takemoto
Guest(s) – None
Public – None

C. PUBLIC COMMENT – None

D. AGENDA REVIEW – No changes

E. GUEST SPEAKER – None

F. CONSENT AGENDA

1. Approval of the Minutes for the Emergency Meeting on September 2, 2026.
2. Approval of the Minutes for the Workshop Meeting on September 9, 2026.
3. Approval of the Minutes for the Regular Meeting on September 16, 2026.
4. Approval of payment of the September 2026 Bills in the amount of $13,407.12.
5. Approval of transfer of September 2026 income to Placer County in the amount of $52,437.13.

A motion was made by Jennifer Knisley to approve all items on the Consent Agenda. Grant Kageta seconded the motion. Mark Riemer abstained. All in favor, motion carried.

G. PROJECT UPDATE –

2025-2026 Projects

1. Rocklin Cemetery Paving Project – Utility Box repairs and grading material from the project are all that is left to complete for the project. The contractor is scheduled to be out at Rocklin on October 23rd to apply crack seal to roadways.

H. MANAGERS REPORT -

1. 457 Plan and Social Security Payroll Tax – Per inquiry into County Payroll, they are not including the 457 contributions in the payroll taxes for either the employer or employee. At the Counties request, I also reached out to Mission Square to inquire as to whether the 457 contributions should be subject to payroll taxes, and it was confirmed that yes, contributions to a governmental 457(b) plan are generally subject to FICA taxes (Social Security and Medicare taxes) when they become vested. Moving forward, the County will include the contributions in the FICA wage base for employees and employer.

2. 2026 Upcoming Events for NRG Cemetery District:
   a. Rocklin Historical Society – Will be held Sunday, October 25, 2026, with tours at 11am and 2pm.
   b. Veteran's Day flags by Scouts – Rocklin Cemetery flag placement will be on Friday, November 6, 2026, at 5pm or Monday, November 9, 2026, at 5pm. Newcastle flag placement will be on Saturday, November 7,2026, at 9am.
   c. Veterans Day Event at Ophir Cemetery – Ophir Elementary School will tour Ophir Cemetery on Tuesday, November 10, 2026, at 9am.
   d. NRG Cemetery District Holiday Party – Will be held on Wednesday, December 9, 2026, at 11:30m.
   e. Wreaths Across America – All 4 cemeteries will hold their event on Saturday, December 19, 2026. Newcastle Cemetery at 11am, Rocklin Cemetery at 12pm, Gold Hill Cemetery at 1pm and Ophir Cemetery at 2pm.

I. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

1. CALPERS Final Resolution authorizing an Amendment to the Retirement Contract – During our Board Meeting on August 19, 2026, the board signed a Resolution of Intent, drafted by CALPERS consenting to amend our pension contract to include PEPRA provisions. The Board is now being present the final resolution drafted by CALPERs to approve and sign. The resolution was sent to our attorney for review. The attorney stated that he did an analysis of the old and new contract provisions. The new contract adds an indemnity clause, which is no surprise, and language to address the new CalPERS classifications of classic and new employees. The contract and resolution can proceed for Board approval. Jennifer Knisley made a motion to approve the resolution. Grant Kageta seconded the motion. Mark Riemer abstained. All in favor, motion carried. The document will be entered in as Resolution 2026-12.

2. Resolution to rescind resolution 2026-10 and Amend the District's Contribution to the 457 Deferred Compensation Plan – Currently, the County is only set up to cap the Employer Contribution at an annual amount. The Boards intent is to also have a monthly cap of $400 per month for the District Manager and $200.00 per month for all other permanent, full-time employees in addition to an annual cap. The County requires an approved document from the district breaking down in detail what the cap would be per employee per pay period. They must set this up in their system which will be a cost to us of $500.00 to $1,000.00. This resolution rescinds what was previously stated in Resolution 2026-10 and amends the 457 contributions to detail an annual cap as well as monthly and per pay period cap. Jennifer Knisley made a motion to approve the resolution. Grant Kageta seconded the motion. Mark Riemer abstained. All in favor, motion carried. The document will be entered in as Resolution 2026-13.

J. REVIEW OF CORRESPONDENCE TO THE DISTRICT –

1. LAFCO Special District Seat Call for Nominations Letter – Jennifer Knisley will be nominated and will submit a statement of qualifications.

K. TRUSTEE QUESTIONS & COMMENTS –

1. Jennifer Knisley suggested that we invite Supervisor, Suzanne Jones, to one of our Board Meetings to inform her of the sphere of influence research that was completed and its findings.

2. Jennifer was contacted by the Rocklin Chamber of Commerce, asking if the district would be interested in in a small Veterans Monument being placed by Leadership Rocklin at the Rocklin Cemetery. The Board did express interest and consented to plans being brought to the board in the future.

L. ADJOURNMENT – Jennifer Knisley made a motion to adjourn the meeting. Grant Kageta seconded the motion. All in favor, motion carried. Meeting adjourned at 8:35am.

_____
Mark Riemer, Chairman

_____
Laurie McAfee, Office Manager

Newcastle, Rocklin, Gold Hill Cemetery District
Expenses by Vendor Detail
Final October 2026 - Checks 19878 - 19915

	Date	Num	Memo	Amount
ADT	10/05/2026	19878	Rocklin Alarm	286.38
Amazon	10/01/2026	Debit	Green Marking Flags and 4 wheel chock 2 packs	82.13
	10/01/2026	Debit	Blue, white, yellow, orange and purple marking flags, and magnetic tool box labels	106.08
	10/11/2026	Debit	6 pack of airwick air frangrance for Newcastle Office	14.99
AT&T (Uverse)	10/05/2026	19879	Internet at Newcastle	140.40
	10/21/2026	19902	Internet at Newcastle	178.20
AT&T Mobility	10/05/2026	19880	Wireless Phones	297.84
Bagel Street Cafe	10/07/2026	Debit	Bagels for Rocklin Pavilion Open House	84.84
Bare Bones Workwear	10/29/2026	19906	Uniforms	135.70
Baxter Canyon Water Co.	10/29/2026	19907		21.00
Belkorp AG, LLC	10/14/2026	19887	VOID: was charged on credit card	0.00
CivicPlus	10/21/2026	19891	Website	457.10
Costco	10/16/2026	Debit	Office supplies	128.61
Finley Pest Control	10/21/2026	19905	Pest Control	285.00
Gordon Takemoto	10/29/2026	19908		150.00
Grant Kageta	10/21/2026	19892		300.00
Green Acres Nursery & Supply	10/01/2026	Debit	Trees and geraniums for Rocklin	624.85
	10/07/2026	Debit	1 10 foot tree stake for pavilion tree at Rocklin	11.26
Hepburn Superior	10/29/2026	19909	Flower can inserts	328.81
Heritage Landscape Supply	10/05/2026	19881	Irrigation Supplies	151.22
Jeff Forrey	10/14/2026	19888	Mileage Reimbursement	266.84
Jennifer Knisley	10/21/2026	19893		300.00
Johnson Controls Security Solutions	10/21/2026	19894	Newcastle Alarm	796.46
Les Schwab Tire Center	10/21/2026	19895	Equipment Maintenance	363.81
Mark A Riemer	10/29/2026	19910		300.00
Merry Maids	10/14/2026	19889	Newcastle Janitorial Services	150.00
	10/29/2026	19911	Newcastle Janitorial Services	150.00
Nextiva	10/29/2026	19912	VOIP phones	314.95
P. G. & E.	10/05/2026	19882		145.16
Pape Machinery	10/29/2026	19913	3 cable for Rocklin, 1 Chute and 1 Blade for Newcastle	424.17
Pathian Administrators	10/14/2026	19890	Vision Insurance	192.86
PCWA	10/21/2026	19896	A000059669	141.36
Recology Auburn Placer	10/21/2026	19897	Garbage Services	432.58
Rocklin Donuts & Cinnamon	10/07/2026	Debit	Donuts and Coffee for Rocklin Pavilion Open House	113.75
	10/21/2026	Debit	Board Meeting	22.95
Roy Hebard Jr.	10/21/2026	19898		300.00
Safeway	10/07/2026	Debit	2 bags of ice and 2 gallons of water for Rocklin pavilion open house	20.32
Sam's Club	10/01/2026	Debit	Supplies for Rocklin pavilion open house	136.69
South Placer Municipal Utility District	10/21/2026	19903		127.59
Standard Insurance Co. - Life	10/29/2026	19914	ST 900686 00001 - Life Insurance	140.15
Suzette's Cleaning Company	10/05/2026	19883	Rocklin Janitorial Services	220.00

Newcastle, Rocklin, Gold Hill Cemetery District
Expenses by Vendor Detail
Final October 2026 - Checks 19878 - 19915

	Date	Num	Memo	Amount
U. S. Postmaster	10/29/2026	19915	Stamps	410.00
Valley Rock Landscape	10/05/2026	19884	Redwood cover	404.87
Walker's Office Supplies, Inc.	10/21/2026	19899	creamer, paper, paper towels, highlighters, legal pad, clasp envelopes, lead refill	159.54
	10/21/2026	19904	Ink refills	19.43
Walmart	10/02/2026	Debit	Supplies for Rocklin pavilion open house	26.63
	10/09/2026	Debit	Supplies for Rocklin pavilion open house	46.49
Wave	10/21/2026	19900	Rocklin Internet	141.16
Wells Fargo Business Visa Card	10/05/2026	19885	Paid AT&T Bill, ice, monthly adobe fee	284.69
	10/05/2026	19886	2 Brush Dumps	100.00
Work World	10/21/2026	19901	Uniforms	247.30
				10,684.16

PLACER COUNTY
(RECORD) CASH SALE FORM

October-26

CASH SALE #	CS180727
DEPOSIT REF #	77_0202284_T

COMPANY*	CUSTOMER*	CASH SALE DATE*	MEMO	PAYMENT TYPE*	CONTROL TOTAL AMOUNT
C0420 NRG Cemetery Actuals			Sale of Graves	Check	42,182.16

TO BE DEPOSITED INTO THE PLACER COUNTY TREASURY AS FOLLOWS:
NOTE: FIELDS WITH (*) ARE REQUIRED

COMPANY*	REVENUE CATEGORY*	LINE ITEM DESCRIPTION	AMOUNT*	PROGRAM*	COST CENTER*	FUND*	FUNCTION*	ADDITIONAL WORKTAGS
CO420	RC3000	Endowment Care Proceeds	4,080.00	PG770001	CC77001	FD32559	FN207	
CO420	RC3000	Sales of Plots & Niches	16,570.00	PG770000	CC77000	FD32558	FN207	
CO420	RC2750	Services (O/C, tents, chairs, handle, engr & Trans)	10,197.00	PG770000	CC77000	FD32558	FN207	
CO420	RC3080	Other and Miscellaneous	10,711.25	PG770000	CC77000	FD32558	FN207	
CO420	RC8160	Sales tax collected	623.91	PG770000	CC77000	FD32558	FN207	

MEMO: *

DOCUMENT PREPARED BY:

Preparer's Signature 916-663-4660 Phone #

Dept. Signature

CERTIFIED INTO THE COUNTY TREASURY UNDER SEC. 27008 OF THE GOVT CODE:

AUDITOR-CONTROLLER'S OFFICE VALIDATION:

Dept. Signature Date

TREASURER'S OFFICE VALIDATION:

Dept. Signature Date

Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-4097

COMMISSIONERS

Joshua Alpine
(Special District)

Anthony DeMattei
(County)

Whitney Eklund
Chair
(City)

Judy Friedman
(Special District)

Cindy Gustafson
(County)

Stephanie Youngblood
(City)

Susan Rohan
Vice Chair
(Public)

ALTERNATE COMMISSIONERS

David Bass
(City)

Shanti Landon
(County)

Cherri Spriggs
(Public)

Vacant
(Special District)

COUNSEL

Michael Walker
General Counsel

STAFF

Jason Fried
Executive Officer

Amy Engle
Analyst

Electronic Transmittal

November 4, 2026

TO: Independent Special District Presiding Officers
c/o District Clerk

FROM: Colette Santsche, Interim Executive Officer

SUBJECT: **Ballot Distribution and Voting Instructions: Special District Seat (Alternate Seat) to Placer LAFCo**

Dear Presiding Officer,

On September 29, 2026, the Placer Local Agency Formation Commission (LAFCo) initiated a call for nominations to fill a vacancy for one of the Alternate Special District Representative on the Commission. The presiding officer (Board Chair/President) of each independent special district were invited to submit nominations for qualified special district board members to fill this open seat.

At the close of the nomination period, LAFCo received a total of four (4) nominations for four (4) candidates, as summarized below (in order received):

Robert N. (Nick) Fabian Jr., Board Member, Tahoe City Cemetery District
Nominated by:
- Tahoe City Cemetery District

Gary Flanagan, Board Member, South Placer Fire District
Nominated by:
- South Placer Fire District

Jennifer (Jenny) Knisley, Board Member, Newcastle Rocklin Gold Hill Cemetery District
Nominated by:
- Newcastle Rocklin Gold Hill Cemetery District

Richard Koffler, Director, Olympic Valley Public Services District
Nominated by:
- Olympic Valley Public Services District

All three candidates are listed on the attached ballot. Also included in your packet for review are the statements of qualifications received by LAFCo.

Voting Instructions

- **Ballot Completion:** Please complete the attached ballot, clearly indicating your selection.
- **Authorized Signature:** To be valid, ballots must be signed by the district's presiding officer, or the presiding officer's alternate as designated by the governing body.
- **Designation of Alternate:** If an alternate has been designated by the governing body, please include a copy of the official meeting minutes or minute order documenting this designation.
- **Quorum Requirement**: A minimum of 19 of the 37 independent special districts in Placer County must submit ballots for the election to be valid.
- **Election Outcome:** The candidate receiving the highest number of votes will be appointed as the Special District Representative to LAFCo.

Submission Deadline

Please return your completed ballot via email to lafco@placer.ca.gov no later than Friday, December 18, 2026, at 3:00 PM.

Thank you for your participation and commitment to ensuring that independent special districts remain effectively represented on the Commission. Should you have any questions, please contact our office at (530) 889-4097.

Sincerely,

Jason Fried

Jason Fried
Executive Officer
Placer LAFCo

Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-409

Ballot: Selection of Special District Representation on LAFCo

Please choose one candidate:

- ☐ **Robert N. (Nick) Fabian Jr,** Tahoe City Cemetery District
- ☐ **Gary Flanagan,** South Placer Fire District
- ☐ **Jennifer (Jenny) Knisley,** Newcastle Rocklin Gold Hill Cemetery District
- ☐ **Richard Koffler,** Olympic Valley Public Services District

Name of Special District: _____

Name of Presiding Officer: _____

Signature of Presiding Officer: _____

Date: _____

Must be received by LAFCo at our office

or via email at lafco@placer.ca.gov no later than

December 18, 2026 by 3pm

Robert N. (Nick) Fabian

Tahoe City Cemetery District Board

Candidate for Placer County LAFCo Special District Alternate Seat

I am running for the Special District Alternate seat on Placer County LAFCo. I serve currently on the board of the Tahoe City Cemetery District.

I have owned a home in Tahoe City, located in the eastern unincorporated part of Placer County, for 23 years, and I have been a full-time resident for the past 11 years. I moved permanently to California in 2015, after 15 years in higher-education management at Emory University in Atlanta, Georgia. For the past 7 years, I have worked for Sierra Boat Company, turning a great hobby into gainful employment.

Placer County is a wonderfully diverse place, from its cities and towns to its foothills, mountains, and national forest lands. To support the interests of the many people who live, work, recreate, and vacation here, while simultaneously protecting the rich natural resources that underpin our histories and lifestyles is a challenging undertaking. My interest in LAFCo stems from a desire to see government services function efficiently and effectively for our local communities. Balance, thoughtful stewardship, and informed decision-making will form the basis of creative solutions to the complex issues affecting our future growth and prosperity.

The Special Districts provide services to many different communities across Placer County. As Special Districts Alternate, I will listen, learn, and advocate for the interests of the Special District communities. It is essential that LAFCo consider and address the needs and concerns of our communities and the Special Districts that serve them as Placer County moves forward into the future.

I ask for your vote to serve as the LAFCo Special Districts Alternate. I appreciate both the trust and the responsibility that come with your support.

Candidate Biography (Gary W. Flanagan)

With 25 years of dedicated service as a peace officer with the **Sacramento County Sheriff's Department**, I bring a deeply rooted commitment to public safety, community preservation, and proven leadership to local governance. During my tenure in law enforcement, my most rewarding assignments were serving as a Field Training Officer and a Firearms Instructor, where I took pride in mentoring the next generation of deputies and reinforcing the highest standards of accountability and skill.

My wife Karen and I chose Granite Bay as our home in 1985, and it is where we raised our three children. As a proud local family, all three of our children attended Greenhills Elementary, Eureka Elementary, Cavitt Junior High, and Granite Bay High School. My long-standing involvement in our community includes serving on the **Granite Bay Municipal Advisory Committee, (MAC)** and previously serving as an alternate for the Placer County Grand Jury.

Beyond public safety and civic planning, I am deeply passionate about our local environment. I am the co-founder of two non-profit organizations, including **Friends of Auburn Ravine**, which focuses on the conservation of salmon and steelhead habitats. Additionally, I served on the Placer County Fish and Game Commission for 13 years and spent two terms as president and board member of the Granite Bay Flycasters.

I have a proven track record of listening to residents and cutting through bureaucratic red tape to get results. As Chair of the **Granite Bay Municipal Advisory Committee, MAC,** am proud of being chair of our **MAC Traffic Subcommittee**, where I successfully led the persistence campaign that convinced Public Works to reinstall the westbound left-turn lane on Douglas Boulevard into the Granite Village Shopping Center, collaborating directly with local business owners and Supervisor Jones to restore vital access to our community.

Currently, I serve as a Director on the South Placer Fire Board. I ran for this position with a clear, unwavering mission: to keep our fire department locally controlled, protect our taxpayer dollars, and successfully reopen the two closed fire stations that our neighborhoods rely on for rapid emergency response.

Serving as an alternate on the **Placer County Local Agency Formation Commission (LAFCO)** Board would offer me a unique opportunity to shape local community growth, influence municipal boundaries, and gain hands-on civic experience.

Statement of Qualifications

Placer County Local Agency Formation Commission (LAFCO)
Alternate Special District Representative

Jenny Knisley
4135 Hunters Drive
Loomis, CA 95650
Phone: 916-719-1132
Email: Jenny4Loomis@gmail.com

October 28, 2026

Dear Special District Selection Committee Members:

I am pleased to submit my application for the position of **Alternate Special District Representative to the Placer County Local Agency Formation Commission (LAFCO)**. Having previously served as the Alternate City LAFCO Commissioner representing the Town of Loomis, I bring firsthand knowledge of the Commission's responsibilities, a strong background in local government, and a commitment to representing the diverse interests of Placer County's special districts.

During my previous service as the Alternate City LAFCO Commissioner, I maintained consistent attendance at Commission meetings, remained actively engaged in its work, and stayed informed and prepared to serve when called upon. My participation in CALAFCO conferences and training opportunities further strengthened my understanding of LAFCO's role in responsible growth, governmental efficiency, and the delivery of essential public services. This experience has provided me with a strong foundation to contribute effectively to the Commission.

My current service as a board representative for the **Newcastle, Rocklin, and Gold Hill Cemetery District** has given me firsthand experience with the responsibilities and challenges facing special districts. From governance and fiscal oversight to long-term planning and public accountability, I understand the importance of ensuring that special districts have a voice in regional decisions. My additional experience serving on the **South Placer Fire Oversight** Committee has reinforced the value of collaboration among public agencies and the need to balance community needs with available resources.

My broader public service background includes serving as Mayor and Council Member for the Town of Loomis, as well as Executive Director of the Loomis Basin Chamber of Commerce and Interim CEO for the Rocklin Chamber of Commerce. These roles provided opportunities to work closely with special districts, local governments, businesses, and community organizations throughout Placer County. I have consistently supported thoughtful growth, fiscal responsibility, economic development, and partnerships that strengthen our communities.

My professional qualifications include an Economic Development Certificate through the California Association for Local Economic Development (CALED), Institute for Organization Management certification, completion of Leadership Rocklin and the Western Association of Chamber Executives Academy, and leadership in developing the Loomis Leadership Program. I have also contributed to community initiatives, including efforts supporting the rebuilding of the Loomis Library and Community Learning Center. My nearly three decades of involvement with Soroptimist International reflect my longstanding commitment to community service and leadership development.

I recognize that Placer County's special districts provide a wide range of essential services, each with unique responsibilities, financial considerations, and community needs. I believe effective representation requires listening, understanding different perspectives, and making informed decisions that consider both individual districts and the broader interests of Placer County.

My previous LAFCO experience, combined with my current special district board service, provides a valuable perspective that I would bring to this position. I understand the importance of being prepared, attending meetings, reviewing materials, and remaining engaged, even when not serving in a voting capacity. I am committed to being an active, dependable, and knowledgeable Alternate Special District Representative.

Thank you for your consideration. I would be honored to have the opportunity to return to the Placer County LAFCO Commission, this time representing the special districts that provide such important services to our communities.

Sincerely,

Jenny Knisley

Applicant for Special District Alternate Commissioner
Placer County Local Agency Formation Commission

RICHARD KOFFLER

Olympic Valley Public Service District, Board member and chair of the Finance Committee
Olympic Valley Mutual Water Company, Board member and treasurer

I welcome the opportunity to support Placer County LAFCO's mission to foster orderly growth, protect open space, and ensure reliable, cost-effective public services across the county.

I offer direct governance experience within both a LAFCO-regulated special district and a mutual water company, underpinned by more than four decades of executive leadership in finance, corporate governance, and complex negotiations.

Local roots and special district service

An Olympic Valley full-time resident whose family has owned a home in the Valley since 1965, I am deeply engaged in how our community's essential services are structured, funded, and delivered:

Olympic Valley Public Service District. Board member, chair of the Finance Committee, and member of the committee overseeing water, sewer, fire and EMS services for the Alterra/Palisades Tahoe Village expansion.

Olympic Valley Mutual Water Company. Board Member and Treasurer, directly overseeing financial strategy, capital reserve planning, and California statutory compliance.

Holding concurrent leadership roles on both boards provides me with direct, practical insight into the core tenets of LAFCO's mandate—including service boundary determinations, coordination between public and private providers, municipal service reviews, and evaluating the long-term financial viability of service agencies.

Executive leadership and board governance

Across a 40-year career as chief executive officer in high technology, life sciences, and healthcare, I have held ultimate operational and fiduciary responsibility for capital raising, financial management, corporate restructuring, and contract negotiations with partners, investors and customers. Moreover, my service across numerous corporate and non-profit boards has centered on rigorous fiscal oversight, strategic alignment, and executive accountability.

Value brought to Placer County LAFCO

Thorough financial due diligence: The ability to scrutinize the fiscal durability of proposed annexations, reorganizations, and service extensions.

Disciplined governance: A fair, transparent approach to balancing competing stakeholder interests and statutory requirements.

Regional insight: Knowledge of eastern Placer County's distinct infrastructure, environmental, and community challenges.