

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

TRUSTEES

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TRUSTEES

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David Oseto
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Harley Forrey
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

September 18, 2018

1. The meeting was called to order by Vice Chairman, Gordon Takemoto at 7:00am.
2. ROLL CALL - Trustees Present - Gordon Takemoto, Roy Hebard and Leonard Orsolini
Teleconference - David Oseto
Staff Present - Harley Forrey and Laurie McAfee
Absent - Mark Riemer
3. PUBLIC COMMENT - None
4. SPECIAL MEETING - Roy made a motion to approve the minutes of the special meeting held August 1, 2018. Leonard seconded. All in favor, motion carried.
5. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held August 14, 2018. Leonard seconded. All in favor, motion carried.
6. MINUTES - Roy made a motion to approve the minutes of the regular meeting held August 21, 2018. David seconded. All in favor, motion carried.
7. MONTHLY BILLS - Roy made a motion to approve the list of monthly bills for August 2018. Leonard seconded. All in favor, motion carried.
8. MANAGEMENT REPORT -
 - A. NEWCASTLE FRONT GATE - The installation of the gates will begin on Monday, September 24, 2018 and should take three days to complete.
 - B. SOD FROM THE NICHE PROJECT - The sod that will be removed is going to be taken over to Rocklin and used to re-landscape around the office.

- C. Newcastle office - The inside painting has been completed. Carpet will be installed on Saturday, September 22, 2018.

9. OLD BUSINESS -

- A. Newcastle Niches - The granite has been ordered. When the drawings are completed, they will be taken to the County to see if a permit will be required. No action taken.
- B. Undeveloped 20 acre property - The field work for the survey has been completed. No action taken.

10. NEW BUSINESS -

- A. SURPLUS OF OFFICE DESKS - Harley read the District Policy regarding the disposition of District owned property. He informed the Board that he already spoke with the County and they do not want the furniture. He recommended that we place and add to sell them. Roy made a motion to advertise them as recommended. Leonard seconded. All in favor, motion carried.
- B. ACCEPTING CASH FOR PAYMENT - Harley informed the Board that at the last PCA meeting, it was advised by our attorney that Districts should not accept cash for payment due to control issues. This would leave the only acceptable tender as check or charge. With charge, there is a 3% convenience fee. The Board discussed the advantages and disadvantages of no longer accepting cash. No action was taken.

11. CORRESPONDENCE - None

12. OPEN FLOOR DISCUSSION -

- 13. ADJOURNMENT - Roy made a motion to adjourn the meeting. Leonard seconded. All in favor, motion carried. Meeting adjourned at 7:40am.