

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held July 20, 2021
The agenda was posted on Thursday, July 15, 2021

A. CALL TO ORDER

Chairman Leonard Orsolini called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Leonard Orsolini, Gordon Takemoto, Mark Riemer and Bill Anderson

Teleconference - Roy Hebard

Staff Present - Laurie McAfee

Absent - None

Guest(s) - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop Meeting on June 8, 2021.
2. Approval of Minutes for the Regular Meeting on June 15, 2021.
3. Approval of Minutes for the Special Meeting on June 28, 2021.
4. Approval of payment of June 2021 bills in the amount of \$8,389.21.
5. Approval of transfer of June 2021 Income to County in the amount of \$34,407.86.

A motion was made by Gordon to approve all items on the Consent Agenda. Bill seconded. Roy abstained. All in favor, motion carried.

F. MANGERS REPORT

1. Newcastle Office AC unit - Board member, Bill Andersen, had mentioned concern over a buzzing sound he heard when the AC would turn on and requested that we contact a Heating and Air company to take a look at it. The unit was inspected and serviced by Mosburg Heating and Air on July 8, 2021 and found to be running properly. The outside coils were dirty and they were cleaned.

G. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Review of By-Laws passed February 1962, July 1962, June 1981, March 1998 - The proposed resolution was presented to the Board and copies of the letters to current and former employees were made available. After review, the Board is requesting that the attorney modify the resolution to show that as of July 20, 2021, the previous practice of gifting plots to Trustees and employees in recognition of their service will be discontinued. Plots previously gifted to current and former employees will be honored but vaults and burial fees will be due at time of need. The Trustees who received the benefit will reimburse the District or return any unused plots.
2. FY 2021/2022 Budget - A draft of the proposed budget was presented and reviewed by the Board. Mark Riemer made a motion to approve the budget along with a 3% Cost of Living increase to be retroactive back to July 1, 2021. Bill seconded. Roy abstained. All in favor motion carried.

H. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

1. CAPC Annual Education Seminar Friday, October 8, 2021 in San Luis Obispo - The flyer was made available to all Trustees should they wish to attend and will be given to the new incoming District Manager as well.

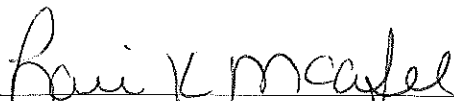
I. TRUSTEE QUESTIONS & COMMENTS -

1. The Chairman of the Board, Leonard Orsolini made an announcement that the position of District Manager has been filled. The new incoming Manager is Jeffrey Forrey and he will begin work on August 2, 2021.

- K. ADJOURNMENT** - Bill made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:37am.



Leonard Orsolini, Chairman



Laurie McAfee, Office Manager