

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held January 17, 2023

The agenda was posted on Thursday, January 12, 2023

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen, Roy Hebard, Mark Riemer and Grant Kageta

Staff Present - Jeff Forrey, Laurie McAfee and Jaymee Cowling

Teleconference - None

Absent - Gordon Takemoto

Guest(s) - Jimmy Pinnocchio

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on December 13, 2022.

2. Approval of Minutes for the Regular Meeting on December 20, 2022.

3. Approval of payment of the December Bills in the amount of \$14,502.17.

4. Approval of transfer of December 2022 income to Placer County in the amount of \$28,401.16.

A motion was made by Mark to approve all items on the Consent Agenda. Roy seconded. All in favor, motion carried.

F. PROJECT UPDATE - Jimmy Pinocchio provided an update on the tank informing the Board that, due to the weather, no work has been completed. Jimmy plans to be onsite later today to assess the area then will be speaking with the Contractor as to when they can begin re-mobilization.

G. MANGERS REPORT

1. Operation Update -

a. Jaymee informed the Board that while bringing sand to the undeveloped area behind the shop, the truck slid due to the muddy conditions and the trailer jack knifed causing some cosmetic damage to the rear bumper of the truck. There was no damage to the trailer. Discussion was had as to whether it would be worth the cost to repair with the truck being so old and in need of

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replacement with a 4-wheel drive vehicle. It was also disclosed that the vehicle had some electrical issues that cause concern while driving. The Board directed Jeff to get a quote for the cost to repair and in the meantime the truck is not to be driven off the Cemetery grounds other than to take to evaluate for repair.

- b. Jaymee also informed the Board that a very large tree in Block 2 near the Veterans Memorial at Newcastle went down and did pull up some pipes. We will not know if there was any additional damage until the tree has been removed and the area assessed.
- c. Jeff informed that Board that we had to contract Tree Pro to do an emergency tree removal in Section C at Rocklin. The tree was in serious danger of falling especially with the rain and high winds. Obtaining multiple bids was not an option due to the immediate need and that tree companies were overly busy due to the storms and all the tree damage taking place all over the area. Cost of removal was \$5,300.
- d. We have an employee that will be leaving due to a family emergency.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

- 1. Newcastle Water Tank Project in Newcastle Undeveloped area - No action taken
- 2. Legal Counsel Change - Mark moved for approval to change our legal counsel from Best Best Krieger to Kirk & Simas. Roy seconded. All in favor, motion carried.
- 3. Endowment Care Fund Increase - Mark moved for approval to adjust our Endowment Care Fees to correspond with the amended CA Health and Safety Code (8738) regarding endowment care to the recommended changes presented by staff. Roy seconded. All in favor, motion carried.
- 4. Surplus Equipment - Roy moved to approve disposing of the equipment recommended by staff to Placer County Surplus. Grant seconded. All in favor, motion carried.

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

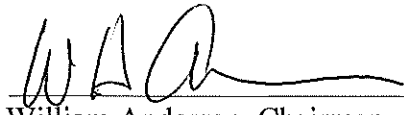
- 1. Letter from LAFCO regarding the re-organization of the Placer Hills Fire Protection District.
- 2. Form 700 - Due by April 1, 2023.
- 3. Ethics & Harassment Training - Laurie will begin assigning to staff and Board the required assignments.

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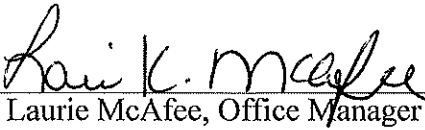
J. TRUSTEE QUESTIONS & COMMENTS -

1. Bill acknowledged staff for their great job handling all the damage created by the storms that have moved through the area while still keeping up with services.

K. ADJOURNMENT - Roy made a motion to adjourn the meeting. Mark seconded. All in favor, motion carried. Meeting adjourned at 8:26am.



William Andersen, Chairman



Laurie McAfee, Office Manager