

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held January 16, 2024
The agenda was posted on Thursday, January 11, 2024

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Mark Riemer, Grant Kageta, Roy Hebard, Bill Andersen and Gordon Takemoto

Staff Present - Jeff Forrey, Laurie McAfee and Melissa Shenko

Teleconference - None

Absent - None

Guest(s) - Jimmy Pinocchio (Entered at 8:10am. Exited at 8:18am)

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW -

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on December 12, 2023.
2. Approval of Minutes for the Regular Meeting on December 19, 2023.
4. Approval of payment of the December 2023 Bills in the amount of \$12,840.01.
5. Approval of transfer of December 2023 income to Placer County in the amount of \$33,144.79.

A motion was made by Mark to approve all items on the Consent Agenda. Roy seconded. All in favor, motion carried.

F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion - Per Jimmy Pinocchio, the results of the Geotech testing look good for a structure to be built. Next step will be to narrow down what will be done at the corner of Dogwood Drive and 4th Street near the power pole. Hoping to put out for bid by Spring.
2. Newcastle Pavilion Sidewalk - Possible design options were provided for review.

January 16, 2024

G. MANAGERS REPORT

1. Workers Compensation Case Update - The employee that had injured his tail bone back on October 23, 2023 and we were accommodating a modified work schedule has now gone on full leave. His next doctors appointment will be on February 15, 2024.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Rocklin Cemetery Restroom and Pavilion - No action at this time.
 - a. Design/Plans
2. Newcastle Pavilion Sidewalk -
 - a. Design/Plans - Jimmy Pinocchio submitted a design for review. The Board requested that options for an ADA compliant parking space be added to the design. It was also requested that when it is put out for formal bid that it include a request for an alternate bid for the drainage. Jimmy will come back with a new design for approval at the February meeting.
3. Appointment of new Chairman and Vice Chairman - Mark Riemer was appointed the new Chairman and Gordon Takemoto the Vice Chairman to begin immediately.
4. Interment Policy Change Recommendation - Our Attorney is looking into a change in our Rules and Regulation policy to allow qualifying non-related people to be interred in the same space replacing our current policy that "Interments are limited to owners, heirs and their family only".

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

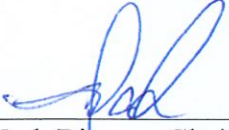
1. Form 700 is due April 1, 2024

J. TRUSTEE QUESTIONS & COMMENTS -

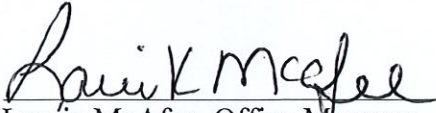
1. Mark Riemer would like the Board to consider looking into investment options outside of the County.

January 16, 2024

K. ADJOURNMENT - Grant made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:35am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager