

NEWCASTLE, ROCKLIN, GOLD HILL
CEMETERY DISTRICT

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Harley Forrey
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

May 21, 2019

1. The meeting was called to order by Vice Chairman of the Board, Leonard Orsolini at 7:00am.
2. ROLL CALL - Trustees Present - Roy Hebard, David Oseto and Leonard Orsolini
Teleconference - Mark Riemer
Staff Present - Harley Forrey and Laurie McAfee
Absent - Gordon Takemoto
3. PUBLIC COMMENT - None
4. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held April 9, 2019. David seconded. All in favor, motion carried.
5. MINUTES - Roy made a motion to approve the minutes of the regular meeting held April 16, 2019 David seconded. All in favor, motion carried.
6. MONTHLY BILLS - Roy made a motion to approve the list of monthly bills for April 2019. Mark seconded. All in favor, motion carried.
7. MANAGEMENT REPORT -
 - A. FACHA PROPERTY - This item will be tabled until an offer is provided by the Facha Property family representatives.
 - B. GARDEN OF ROSES - The advertisement for the new garden will run in the Gold Country Media news May 21, 2019.
 - C. 2nd MEETING WITH PLACER COUNTY WATER AGENCY (PCWA) - Harley and our Engineer will meet with PCWA and their Engineer on May 29, 2019 to discuss the new irrigation plans for the undeveloped property.

- D. MEMORIAL DAY, MAY 27TH PREPARATION AND EVENTS - The grounds crew at both Rocklin and Newcastle are getting the grounds ready for the Memorial Day holiday. Volunteers will be placing the flags at the marked Veterans graves on Saturday, May 25th and the services will be held on the 27th at 11:00am at both locations.
 - E. BUDGET PREPARATION - A staff meeting was held last week amongst the managers to put together a list of items needed in preparation for the Budget Committee meeting on May 31, 2019.
 - F. INTERMENT REPORT - A report was provided showing the comparison of interments from last fiscal year with where we are this fiscal year. It showed the number of cremations vs. casket interments. We are down interments from last year but the cremation percentage has increased from 56% to 62%.
8. OLD BUSINESS -
- A. 20.3 ACRE UNDEVELOPED PROPERTY - Harley provided the updated drawings given to us by our Engineer that will be presented to the County, as requested, to show our future development plans and so that we may obtain a Conditional Use Permit.
9. NEW BUSINESS -
- A. CASH POLICY - Harley introduced a new Cash Policy. The Board decided to table the discussion until next meeting.
 - B. FACHA PROPERTY - Item is to be removed from the Agenda until further notice.
 - C. PCA ANNUAL CONFERENCE, AUGUST 15 - 18TH, 2019 - No action taken.
10. CORRESPONDENCE - None
11. OPEN FLOOR DISCUSSION -
12. Mark Riemer's call dropped at 7:30am
13. ADJOURNMENT - Roy made a motion to adjourn the meeting. David seconded. All in favor, motion carried. Meeting adjourned at 7:33am.