NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held June 17, 2026

The agenda was posted on Friday, June 12, 2026

Due to lack of quorum, the meeting was canceled and rescheduled to a Special Meeting held June 22, 2026

This agenda was posted June 17, 2026

A. CALL TO ORDER

Chairman Mark Riemer called the meeting to order at 8:30am.

B. ROLL CALL

Trustees Present – Mark Riemer, Gordon Takemoto, Grant Kageta, Jennifer Knisley and Roy Hebard (via Zoom from Gold Beach, OR)
Staff Present - Jeff Forrey and Laurie McAfee
Teleconference – None
Absent – None
Guest(s) – None
Public – None

C. PUBLIC COMMENT – None

D. AGENDA REVIEW – No changes

E. GUEST SPEAKER – None

F. CONSENT AGENDA

1. Approval of the Minutes for the Workshop Meeting on May 13, 2026.

2. Approval of Minutes for the Regular Meeting on May 20, 2026.

3. Approval of payment of the May 2026 Bills in the amount of $12,028.08.

4. Approval of transfer of May 2026 income to Placer County in the amount of $33,975.38.

A motion was made by Gordon to approve all items on the Consent Agenda. Grant seconded. All in favor, motion carried.

G. PROJECT UPDATE –

2025-2026 Projects

1. Rocklin Cemetery Paving Project – Bids were received and opened at the Rocklin Cemetery on June 11, 2026. A total of 12 bids were received. Our engineer is reviewing the lowest bid to confirm it is responsive. A Special meeting will be held on June 26, 2026, at 8am to approve the bid via resolution.

2. Newcastle Cemetery Conditional Use Permit for undeveloped 20 acres – A meeting was held with Mark Riemer Jennifer Knisley, Jeff Forrey and Anthony DeMattei from Placer County, to discuss the counties permitting process to change the conditional use permit to an agricultural use permit. Anthony will investigate it and see if he is able to assist us with navigating the permitting process.

H. MANAGERS REPORT -

1. LAFCO SOI Review – As per the direction of the Board, a letter was sent in requesting to remove the language regarding a consolidation between Roseville Cemetery District and the Newcastle, Rocklin, Gold Hill Cemetery District. Roseville sent in a letter requesting the removal as well. LAFCO did receive the requests and has removed the consolidation language. They will now submit their study and recommendations to the County.

I. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

1. New Clear Channel Lease Agreement – Attorney reviewed the lease agreement and is looking into other options we may have or recommend other language in the agreement. Attorney also mentioned that a lease for a digital sign would bring in a significant amount of revenue. We will wait for the attorney to get back to us with more information. No action at this time.

2. CalPERS Request to Amend Pension Contract to include PEPRA Provisions – Attorney has reviewed the request and has reached out to CalPERS for additional information. We will wait for the attorney to get back to us with more information. No action at this time.

3. Fiscal Year 2026-2027 Budget Recommendation – Resolution 2026-03 – Staff presented a resolution to approve the recommended budget put together by the budget committee. The budget includes an Operating Budget of $2,063,975.00, Capital Purchase and Construction Budget of $1,889,500.00 and a 3% Cost of Living Increase. Jennifer inquired if there was enough money included in the budget for legal fees and capital projects. It was confirmed that there was. Jennifer made a motion to approve the resolution. Gordon seconded. All in favor, motion carried.

4. Fiscal Year 2026-2027 5 Year Plan – Resolution 2026-04 – The 5 Year plan for 2026 through 2031 was reviewed by the board. Gordon made a motion to approve the resolution. Grant seconded. All in favor, motion carried.

5. 2027 Wage Scales for Administration and Maintenance – Resolution 2026-05 – A new wage scale was presented to the board that included a 3% performance-based wage increase for review. Jennifer made a motion to approve the resolution. Gordon seconded. All in favor, motion carried.

6. John Deere Gator and Tamper Equipment Disposal – Resolution 2026-06 – Staff requested that the board authorizes the disposal of a 2017 John Deere TX Gator and a 2017 SG70H Tamping Rammer. Both pieces of equipment were considered unnecessary to keep and maintain. Gordon made a motion to approve the resolution. Grant seconded. All in favor, motion carried.

7. Placer County Auditor-Controller's Office MOU – We received our annual proposal for services from Placer County in the amount of $7,128.00 and presented it for the boards review. Jennifer made a motion to authorize our District Manager to approve and sign the proposal. Grant seconded. All in favor, motion carried.

J. **REVIEW OF CORRESPONDENCE TO THE DISTRICT** – None

K. **CLOSED SESSION PERSUANT TO CA GOVERNMENT CODE SECTION 54957(b)(1) – EMPLOYEE EVALUATION-DISTRICT MANAGER** – Entered into closed session at 9:13AM

L. **RECONVENE GENERAL SESSION** – Re-opened session at 9:59AM

1. The board completed a performance evaluation for the District Manager.

M. **DISTRICT MANAGER COMPENSATION – RESOLUTION 2026-07** – The two board members on the budget committee, Mark and Grant, provided a list of five options for compensation rates with a recommendation of adopting Option 4 to include an annual salary of $136,000.00. Grant made a motion that the board alter their decision and approve Option 5 to include an annual salary of $140,000.00 and to also include an employer match of up $1,800.00 a year to the District Managers 457 plan. Jenny seconded. All in favor, motion carried.

N. <u>TRUSTEE QUESTIONS & COMMENTS</u> – None

O. <u>ADJOURNMENT</u> - Jennifer made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 10:10am.

Mark Riemer, Chairman

Laurie McAfee, Office Manager