

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

TRUSTEES

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TRUSTEES

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David Oseto
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Harley Forrey
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

July 17, 2018

1. The meeting was called to order by Chairman, Mark Riemer at 7:00am.
2. ROLL CALL - Trustees Present - Mark Riemer, Gordon Takemoto and Leonard Orsolini
Teleconference - David Oseto and Roy Hebard
Staff Present - Harley Forrey and Laurie McAfee
Absent - None
3. PUBLIC COMMENT - None
6. MINUTES WORKSHOP - Gordon made a motion to approve the minutes of the workshop meeting held June 12, 2018. Leonard seconded. All in favor, motion carried.
7. MINUTES - Gordon made a motion to approve the minutes of the regular meeting held June 19, 2018. David seconded. All in favor, motion carried.
8. MONTHLY BILLS - Gordon made a motion to approve the list of monthly bills for June 2018. Leonard seconded. All in favor, motion carried.
9. MANAGEMENT REPORT -
 - A. Floral Policy - The revised Flower Policy that was approved on June 19, 2018 has been posted and is in effect.
 - B. PCWA - Met with PCWA to see if more water can be purchased and was informed that there is not.
 - C. Interment Report - Harley presented a report that shows our increase of cremation interment over casket as well as a Placer County Market Share Report showing the percentage of cremations performed by Funeral Homes for the month of May.
 - D. Advertising - Once the new niches have been placed, we will begin advertising for both Rocklin and Newcastle Cemetery.

July 17, 2018

- E. Rattle Snakes - A rattle snake was located on Cemetery property and due to the weather there seems to be an increase of sightings within the area.

10. OLD BUSINESS -

- A. Newcastle Niches - Harley presented the two (2) bids that were received for the project and recommended that the Board accept the bid from TABS in the amount of \$766,705.00. Additionally, it was recommended that Harley be given the authority to approve change orders not to exceed 10% of the bid award amount. Gordon made a motion to move forward with the recommendations as stated. Roy seconded. All in favor, motion carried.
- B. Rocklin Cemetery old shop building - No action taken.
- C. Undeveloped 20 acre property - Harley informed the Board that the Engineer will begin Topo and Survey on August 6, 2018. No action taken.
- D. Security Gates at Rocklin and Newcastle Cemetery - No action taken.

11. NEW BUSINESS - None

12. CORRESPONDENCE - None

13. OPEN FLOOR DISCUSSION - None

14. ADJOURNMENT - Gordon made a motion to adjourn the meeting. Leonard seconded. All in favor, motion carried. Meeting adjourned at 7:45am.