

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

TRUSTEES

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TRUSTEES

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Harley Forrey
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

January 15, 2019

1. The meeting was called to order by Chairman of the Board, Mark Riemer at 7:00am.
2. ROLL CALL - Trustees Present - Mark Riemer, Roy Hebard, Gordon Takemoto and Leonard Orsolini
Teleconference - David Oseto
Staff Present - Harley Forrey and Laurie McAfee
3. PUBLIC COMMENT - None
4. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held December 11, 2018. Gordon seconded. All in favor, motion carried.
5. MINUTES - Roy made a motion to approve the minutes of the regular meeting held December 18, 2018. Gordon seconded. All in favor, motion carried.
6. MONTHLY BILLS - Roy made a motion to approve the list of monthly bills for December 2018. Leonard seconded. All in favor, motion carried.
7. MANAGEMENT REPORT -
 - A. ADVERTISING FOR NEW NICHES - Once the Niches in the new garden have been installed, Harley would like to invite the Board of Supervisors out to see them and post an add in the paper that they are now available for sale.
 - B. FACHA PROPERTY UPDATE - Our attorney sent out a communication to the family that we would not be entertaining a purchase at this time. Our attorney received a response back acknowledging receipt of his email.
 - C. PCWA MEETING UPDATE - Harley did meet with the PCWA Engineer, Jeremy. He would like to attend a Board Meeting once a plan is put into place about shutting off the Newcastle water line and getting us access to more water and pressure on the Dutch Ravine side.

- D. EXTENSION OF 3a IN ROCKLIN - The irrigation system has been installed. We will begin pinning of the graves in preparation for selling.
8. OLD BUSINESS -
- A. NEWCASTLE NICHES - Harley informed the Board that the date for the installation of the niches has been pushed back a week. He will be meeting with a representative from the fence company today and it is anticipated that they will begin installing the fence next week as well. No action at this time.
 - B. PRICE INCREASE FOR GRAVES - Harley recommended that the Board approve the proposed new pricing with an effective date of 2/15/2019. Leonard made a motion to approve the pricing but with an effective date of 3/1/2019 to allow staff more time to prepare and adjust pricing sheets and forms. Roy seconded. All in favor, motion carried.
 - C. PORTABLE AWNING AT ROCKLIN - No action at this time.
9. NEW BUSINESS -
- A. REAPPOINTMENT OF TRUSTEES ROY HEBARD JR. AND DAVID OSETO - Both members confirmed their wish for reappointment.
10. CORRESPONDENCE - None.
11. OPEN FLOOR DISCUSSION -
- A. The Board was given a reminder that training for Ethics and Sexual Harassment was upcoming. More information will be provided.
 - B. The Board was given a reminder that the Completion of the Form 700 is upcoming. More information will be provided.
12. ADJOURNMENT - Gordon made a motion to adjourn the meeting. Roy seconded. All in favor, motion carried. Meeting adjourned at 7:26am.