

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held November 21, 2023
The agenda was posted on Thursday, November 16, 2023

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen and Gordon Takemoto

Staff Present - Jeff Forrey, Laurie McAfee and Melissa Shenko

Teleconference - Mark Riemer at 8:02am (arrived in person at 8:10)

Absent - Roy Hebard and Grant Kageta

Guest(s) - James Pinocchio and Russ Hildebrand (both departed meeting at 8:41)

Public - Anthony DeMattei

C. PUBLIC COMMENT - Anthony DeMattei, speaking on behalf of "Leadership Rocklin", would like to raise funds for a new flag pole and flag at the Rocklin Cemetery.

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on October 10, 2023.

2. Approval of Minutes for the Regular Meeting on October 17, 2023.

4. Approval of payment of the October 2023 Bills in the amount of \$13,580.89.

5. Approval of transfer of ~~October~~ 2023 income to Placer County in the amount of \$45,124.88.

A motion was made by Gordon to approve all items on the Consent Agenda. Bill seconded. All in favor, motion carried.

F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion - James Pinocchio informed the Board that the site topography is done. A Geotech is scheduled to be out on December 4th. Rocklin Cemetery employees will dig the holes for soil sample testing. Currently the job is on track to go up for bid in the Spring of 2024.

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2. Newcastle Pavilion Sidewalk - James Pinocchio informed the Board that the site topography is done. He is working on the design and will be including an alternate to improve the current drainage that runs along the area where the new sidewalk will be. Should have design and bid docs ready to vote on by end of 2023.

G. MANAGERS REPORT

1. Workers Compensation Claim - Vic injured his tailbone when he was walking backwards dragging a tree branch and he tripped over a small marker at Ophir Cemetery. A claim has been filed with Golden State Risk Management but currently we have been able to accommodate the modified duty that his doctor has placed him on.
2. Placer County Procurement Changes - We were contacted by Placer County Procurement Department to inform us that they can no longer sell items on behalf of County entities. County entities are now being instructed to sell all goods through public Surplus. Laurie and I have met with Garey Mark with Public Surplus and are in the process of getting wet up with them.
3. Placer County Grand Jury - Jeff and Bill Andersen met with the Grand Jury members on October 24th. Both were required to sign a confidentiality agreement and cannot discuss the conversation. We also received an email on November 7th requesting historical data on the District, pricing, financial data, qualifying owners and our 5 to 10 year plan. This information was sent over to them on November 14th by Laurie.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Rocklin Cemetery Restroom and Pavilion -
 - a. Gordon made a motion that we focus on the area on the west side of the Cemetery across from Section G and Block 7 where it will be closest for tying into the sewage line. Marked seconded. All in favor, motion carried.

- I. REVIEW OF CORRESPONDENCE TO THE DISTRICT** - Laurie informed the Board that a new Board Member Handbook was sent by the California Special Districts Association and available for their review.

- J. TRUSTEE QUESTIONS & COMMENTS** - None

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K. ENTER CLOSED SESSION - 8:42AM

1. Conference with Legal Counsel -

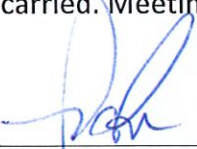
Anticipated Litigation: Significant Exposure to Litigation:

Liability Claims (CA Gov. Code §54956.9 (e)(3)) – (1 case) Administrative Claim of Cari McCormick on behalf of a putative class of California public employees. A copy of the claim is available for public inspection upon request, pursuant to Government Code §54957.5.

L. RECONVENE TO OPEN SESSION - 8:45AM

M. REPORT ANY ACTION TAKEN IN CLOSED SESSION - Board approved taking action of sending a rejection letter to the claim submitted by Carrie McCormick.

N. ADJOURNMENT - Mark made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:46am.



Mark Riemer - Vice Chairman



Laurie McAfee, Office Manager