NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held August 19, 2026

The agenda was posted on Friday, August 14, 2026

A. CALL TO ORDER

Chairman Mark Riemer called the meeting to order at 8:03am.

B. ROLL CALL

Trustees Present – Mark Riemer, Gordon Takemoto, Grant Kageta and Jennifer Knisley
Staff Present - Jeff Forrey and Laurie McAfee
Teleconference – Roy Hebard
Absent – None
Guest(s) – None
Public – None

C. PUBLIC COMMENT – None

D. AGENDA REVIEW – No changes

E. GUEST SPEAKER – None

F. CONSENT AGENDA

1. Approval of the Minutes for the Workshop Meeting on June 10, 2026.
2. Approval of Minutes for the Special Meeting on June 22, 2026.
3. Approval of Minutes for the Special Meeting on June 26, 2026.
4. Approval of Minutes for the Workshop Meeting on Julu 8, 2026.
5. Approval of payment of the June 2026 Bills in the amount of $10,776.12.
6. Approval of payment of the July 2026 Bills in the amount of $16,696.76.
7. Approval of transfer of June 2026 income to Placer County in the amount of $76,07.68.
8. Approval of transfer of July 2026 income to Placer County in the amount of $31,030.33.

A motion was made by Gordon Takemoto to approve all items on the Consent Agenda. Grant Kageta seconded. All in favor, motion carried.

G. PROJECT UPDATE –

2025-2026 Projects

1. Rocklin Cemetery Paving Project – The concrete curbs and drainage boxes have been completed. The contracting company will begin tearing up the roads and repaving the week of August 31st through September 4th and the cemetery will be closed to vehicle traffic.

H. MANAGERS REPORT -

1. LAFCO Public Hearing for Placer County District Cemeteries – Both Mark Riember and Jeff Forrey attended the hearing. We do expect pushbacks from Roseville Cemetery on the rezoning of the portion of Rocklin that falls into their area currently and being rezoned into ours.

2. 2025-2026 Year End Financial Reporting:

   Actuals to Budget for FY 2025-2026

   - Revenue – We budgeted $2,852,500.00 and came in over budget at $3,345,382.00 putting us $492,882 over. This puts us at 117% to budgeted. Property and interment sales along with investment income were the contributing factors to the increase in revenue.
   - Expenses – We budgeted $1,923,200.00 and came in under budget at $1,794,653 putting us $128,546.00 under budget. This puts us at 93% to budget.
   - Retirement Investment (PARS) – In July of 2025 we had a balance of $520,779.17 which has increased by $45,608.65 through June 2026 for a total of $566,384.82.

I. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

1. CalPERS Request to Amend Pension Contract to include PEPRA Provisions – CalPERS has requested that we amend our Pension Contract to include PEPRA Provisions. They asked that the board authorizes the request and signs the provided Resolution of Intention. Jennifer Knisley made a motion to approve. Gordon Takemoto seconded the motion. Roy Hebard abstained. All in favor, motion carried.

2. New Clear Channel Lease Agreement – Our current lease agreement will expire in October 2026. Clear Channel has provided three options to renew the lease. One is for a 10-year term that would increase rent by 15% to $22,797 a year with rent increasing by 12% starting at the 6th year. Another for 15 years that would increase rent by 27.5% to $25,275 a year and increase by 2.5% each year and the last for 20 years that would increase rent by 40% to $27,753 a year and increase by 2.75% each year. The Board discussed the options, and a request was made by Gordon Takemoto made a motion that we ask Clear Channel to change the yearly increase of 2.5% for the 15-year option to 3%. Jennifer Knisley seconded the motion. Roy Hebard abstained. All in favor, motion carried.

3. Civil Engineering Service Agreement for Newcastle Parking Lot Expansion – The Board was provided with a contract from James W. Pinocchio, PE, for engineering services on the Newcastle Cemetery Parking Lot Expansion in the amount of $32,820.00. Jennifer Knisley made a motion to approve the contract. Grant Kageta seconded the motion. Roy Hebard abstained. All in favor, motion carried.

J. **CLOSED SESSION** – The Board will recess to a Closed Session for the following purpose:
Conference with Legal Counsel – Potential Litigation pursuant to Government Code Section 54953.9(d)(2)
Number of Case(s): One (1) – Entered into closed session at 8:44am

K. **RECONVENE TO OPEN SESSION** – Reconvened at 8:52am. Nothing to report at this time.

L. **REVIEW OF CORRESPONDENCE TO THE DISTRICT** –

1. CAPC Education Conference – The Annual Education Seminar will held in Burlingame, CA on October 9th through the 10th.

M. **TRUSTEE QUESTIONS & COMMENTS** – None

N. **ADJOURNMENT** – Gordon Takemoto made a motion to adjourn the meeting. Grant Kageta seconded. Roy Hebard abstained. All in favor, motion carried. Meeting adjourned at 9:04am.

Mark Riemer, Chairman

Laurie McAfee, Office Manager