

**NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY**  
**District Office, 850 Taylor Road, Newcastle, CA 95658**  
**Minutes for the Regular Meeting held February 18, 2020**  
The agenda was posted on Thursday, February 13, 2020

**A. CALL TO ORDER**

Chairman Gordon Takemoto called the meeting to order at 7:01am.

**B. ROLL CALL**

Trustees Present - Gordon Takemoto, Leonard Orsolini, Roy Hebard and Bill Andersen.

Teleconference - Mark Riemer

Staff Present - Harley Forrey and Laurie McAfee

Absent - None

Guests - None

**C. PUBLIC COMMENT**

None

**D. CONSENT AGENDA**

1. Approval of Minutes for the Workshop Meeting on January 14, 2020.
2. Approval of Minutes for the Regular Meeting on January 21, 2020.
3. Approval of payment of January 2020 bills in the amount of \$13,446.19.
4. Approval of transfer of January 2020 Income to County in the amount of \$27,484.98.

A motion was made by Roy Hebard to approve all items on the Consent Agenda. Bill seconded. Mark abstained. All in favor, motion carried.

**E. MANGERS REPORT**

**LOCATION REVIEW**

1. Rocklin Cemetery Storm Drain at Entrance - A gas line was discovered by grounds crew. Both PG&E and the City of Rocklin were notified and came out to inspect the line. It does not prevent the completion of the work. The storm drain at the Rocklin Cemetery will be completed this week.
2. Mausoleum - Harley discussed the potential of building a Mausoleum at some point in the future if approval were to go through for Public Cemeteries to do so.
3. 457 Plan - It was confirmed that Placer County does offer a 457 plan. Further research is being done to look into requirements before presenting to the Board.
4. Inventory Report - See attached item "E.D."

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**F. BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. 20 acre undeveloped property at Newcastle - No action at this time.
2. New Garden at Rocklin Cemetery - No action at this time.
3. Water Tank on the undeveloped 20 acre parcel at Newcastle - No action at this time.
4. FY 2020/2021 Budget Committee - Bill Anderson and Mark Riemer volunteered to be on the Budget Committee. First meeting to be determined.
5. FY 2018/2019 Draft of Audit - No action at this time.


**G. REVIEW OF CORRESPONDENCE TO THE DISTRICT**

None

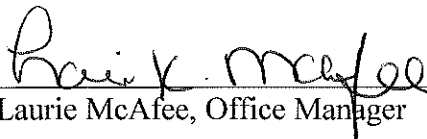
**H. TRUSTEE QUESTIONS & COMMENTS**

None

**I. ADJOURNMENT** - Roy made a motion to adjourn the meeting. Bill seconded. All in favor, motion carried. Meeting adjourned at 7:40am.



Leonard Orsolini, Chairman



Laurie McAfee, Office Manager