

**NEWCASTLE, ROCKLIN, GOLD HILL  
CEMETERY DISTRICT**

**TRUSTEES**

Mark Riemer  
Rocklin, CA 95677  
(916) 770-5404

Leonard Orsolini  
Newcastle, CA 95658  
(916) 663-3428

Roy Hebard Jr.  
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**TRUSTEES**

Gordon Takemoto  
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(916) 663-2209

David Oseto  
Newcastle, CA 95658  
(530) 885-9180

Harley Forrey  
District Manager

**MINUTES**

**BOARD OF TRUSTEES MEETING**

November 20, 2018

1. The meeting was called to order by Chairman of the Board, Mark Riemer at 7:03am.
2. ROLL CALL - Trustees Present - Mark Riemer, Roy Hebard, Gordon Takemoto and Leonard Orsolini  
Teleconference - None  
Staff Present - Harley Forrey and Laurie McAfee  
Absent - David Oseto
3. PUBLIC COMMENT - None
4. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held October 9, 2018. Leonard seconded. Gordon abstained. All in favor, motion carried.
5. MINUTES SPECIAL MEETING - Roy made a motion to approve the minutes of the special meeting held October 9, 2018. Leonard seconded. Gordon abstained. All in favor, motion carried.
6. MINUTES - Leonard made a motion to approve the minutes of the regular meeting held October 16, 2018. Gordon seconded. Roy abstained All in favor, motion carried.
7. MONTHLY BILLS - Roy made a motion to approve the list of monthly bills for October 2018. Gordon seconded. All in favor, motion carried.
8. MANAGEMENT REPORT -
  - A. PRICES ON NEW NICHES - Harley to come up with recommended pricing and presented at the December Board Meeting.
  - B. NEWCASTLE FRONT GATE - Gates are up and running. No problems reported as of yet.
  - C. ADVERTISEMENT FOR NICHE PROJECT - Leonard has spoken with his contact at the Auburn Journal and she will be placing an article in the December edition.

D. OLD SHOP BUILDING AT ROCKLIN- Item to be considered in the 2019/2020 Fiscal Year Budget.

E. IRRIGATION - We are back to receiving our full amount of water.

9. OLD BUSINESS -

A. NEWCASTLE NICHES - Harley presented the Board with options for the wrought iron fencing to go around the niche garden. Roy made a motion to go with the two rail, 42" welded railing. Leonard seconded. All in favor motion carried.

B. UNDEVELOPED 20 ACRE PROPERTY - No action taken at this time.

C. CHECK AND AP DOCUMENT SIGNERS - Office staff requested that District Manager, Harley Forrey be added as an authorized signer on checks and AP Documents. Roy made a motion to authorize Harley to sign checks and AP Documents in addition to the signature of one Board Member and only in instances when two Board Members are not available. Gordon seconded. All in favor, motion carried.

10. NEW BUSINESS -

A. 2019 HSA CONTRIBUTION - Roy made a motion to approve the contribution amount to the published single employee contribution limit of \$3,500.00. Gordon seconded. All in favor, motion carried.

11. CORRESPONDENCE - None

12. OPEN FLOOR DISCUSSION -

13. ADJOURNMENT - Gordon made a motion to adjourn the meeting. Leonard seconded. All in favor, motion carried. Meeting adjourned at 7:57am.