

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held March 19, 2025

The agenda was posted on Friday, March 14, 2025

A. CALL TO ORDER

Vice Chairman Gordon Takemoto called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Gordon Takemoto, Bill Andersen, Roy Hebard and Grant Kageta

Staff Present - Jeff Forrey, Melissa Shenko and Laurie McAfee

Teleconference - None

Absent – Mark Riemer

Guest(s) - None

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW - No Action

E. GUEST SPEAKER - None

E. CONSENT AGENDA

1. Approval of the Minutes for the Workshop Meeting on February 11, 2025.

2. Approval of Minutes for the Regular Meeting on February 18, 2025.

3. Approval of payment of the February 2025 Bills in the amount of \$10,345.50.

4. Approval of transfer of February 2025 income to Placer County in the amount of \$24,559.57.

A motion was made by Roy to approve all items on the Consent Agenda. Bill seconded. All in favor, motion carried.

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F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion – The construction crew is working on the framing of the pavilion roof. They have completed the roof on the restroom and are now working on the inside. Rob is looking into landscaping for the front entry area of the pavilion and around the restroom area as well as down the backslope behind the restroom to prevent people from walking down. Jimmy is looking into obtaining bids for the landscape behind and to the sides of the pavilion.

G. MANAGERS REPORT -

1. Wells Fargo – All Board members will meet with Jeff at Wells Fargo on March 25th to authorize the increase to Jeff Forrey’s credit card limit and remove Bill Andersen from the account as he is leaving office.
2. April’s Workshop and Regular Board Meeting – Aprils Board meetings will take place at the Rocklin Cemetery so that the Board may tour the progress on the Pavilion and Restroom project.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Fiscal Audit Requests for Proposal Submissions – On January 16, 2025, the Office Manager sent out requests for a proposal for Government Auditing Services to five companies. We received three proposals which were presented to the Board for review. Roy made a motion to proceed with the proposal from David Farnsworth, CPA. Bill seconded. All in favor, motion carried.
2. Selection of a LAFCO Special District Representative – The Board was provided with the ballot and Statement of Qualifications for the candidates. Roy made a motion to vote for Jim Holmes. Bill seconded. All in favor, motion carried.

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

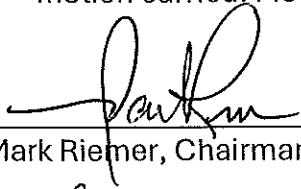
1. Bill Anderson made a formal announcement that as of April 1, 2025, he will no longer be able to serve on the Board.

BOARD OF TRUSTEES REGULAR MEETING MINUTES

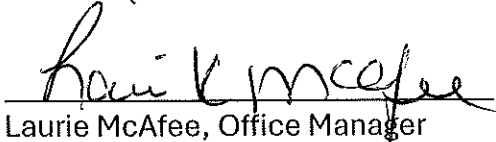
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J. TRUSTEE QUESTIONS & COMMENTS – None

K. ADJOURNMENT - Roy made a motion to adjourn the meeting. Bill seconded. All in favor, motion carried. Meeting adjourned at 8:17am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager