

**NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY**  
**District Office, 850 Taylor Road, Newcastle, CA 95658**  
**Minutes for the Regular Meeting held July 21, 2020**  
The agenda was posted on Wednesday, July 15, 2020

**A. CALL TO ORDER**

Chairman Gordon Takemoto called the meeting to order at 7:00am.

**B. ROLL CALL**

Trustees Present - Leonard Orsolini

Teleconference - Mark Riemer (home), Gordon Takemoto (home), Bill Anderson (home)

Staff Present - Harley Forrey and Laurie McAfee (Teleconference)

Absent - Roy Hebard

Guest(s) - None

**C. PUBLIC COMMENT**

None

**D. CONSENT AGENDA**

1. Approval of Minutes for the Workshop Meeting on June 9, 2020.
2. Approval of Minutes for the Regular Meeting on June 16, 2020.
3. Approval of payment of June 2020 bills in the amount of \$10,895.10.
4. Approval of transfer of June 2020 Income to County in the amount of \$24,245.82.

A motion was made by Mark to approve all items on the Consent Agenda. Bill seconded. All in favor, motion carried.

**E. MANGERS REPORT**

1. Jimmy Pinocchio update on projects - See item G.1.
2. Surplus Equipment Disposal - Working on gathering a list of equipment to put up for bid.
3. Irrigation update for Newcastle Cemetery - The booster pumped installed last summer and the new timers that were recently installed are all working well.
4. Signage at Rocklin Cemetery - In the process of working with the city to get a directional sign for the cemetery installed at the roundabout at Rocklin Road and S Grove Street. Grounds staff is also working on the installation of a stop sign at the front entrance of the cemetery.

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**F. BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. Property development at Rocklin Cemetery - The Notice to Bid was posted in the Press Tribune, Placer Herald and Loomis News on 7/10/2020. The pre-bid walk will take place on 7/23/2020, questions answered on 7/30/2020 and bids due on 8/6/2020.
2. FY 2020/2021 Proposed Budget - Mark made a motion to approve the budget as proposed. Bill seconded. All in favor, motion carried.
3. 457 Retirement Plan - Mark made a motion to approve the 457 plan as proposed. Bill seconded. All in favor, motion carried.
4. Bids received for Fiscal Year end Auditing Services - Pending more information. No action taken at this time.

**G. REVIEW OF CORRESPONDENCE TO THE DISTRICT**

None

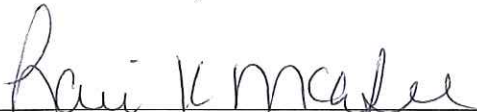
**H. TRUSTEE QUESTIONS & COMMENTS**

None

- I. ADJOURNMENT** - Mark made a motion to adjourn the meeting. Bill seconded. All in favor, motion carried. Meeting adjourned at 8:06am.



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Leonard Orsolini, Vice Chairman



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Laurie McAfee, Office Manager