

## **FINAL AGENDA**

OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT  
APRIL 16, 2025, at 8:00 a.m.

**\*\*FOR ACCESS TO THE MEETING VIA TELECONFERENCE, PLEASE CALL 1-712-832-8330 AND  
USE THE ACCESS CODE 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section unless the comment is regarding a specific agenda item at which time they can speak when the agenda item is reached. Public comments will be limited to three minutes for each speaker unless time is adjusted by the Chairman. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 9568 between 8:00 am and 3:45 pm. Anyone requiring a disability-related modification or accommodation to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

A. **CALL TO ORDER**

B. **ROLL CALL**

C. **PUBLIC COMMENTS**

D. **AGENDA REVIEW**

E. **GUEST SPEAKER**

F. **CONSENT AGENDA**

1. Discussion and Approval of the Minutes for the Workshop Meeting on March 12, 2025.
2. Discussion and Approval of Minutes for the Regular Meeting on March 19, 2025.
3. Approval and Payment of March 2025 Bills, Review of List of Checks Prepared by Office Manager.
4. Approval of Transfer of March 2025 Income to County.

**G. PROJECT(S) UPDATE**

1. Rocklin Cemetery Restroom and Pavilion

**H. MANAGERS REPORT**

1. 3<sup>rd</sup> Quarter Budget vs Actuals and PARS Investment Performance
2. Vacant Seat on the Board

**I. BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. Agreement for Engineering Services
2. Resolution 2025-05 Public Records Act Policy
3. Resolution 2025-06 Records Retention Policy

**J. REVIEW OF CORRESPONDENCE TO THE DISTRICT**

1. RSG Request for Information regarding LAFCO Sphere Review

**K. TRUSTEE QUESTIONS & COMMENTS**

**L. ADJOURNMENT**

This agenda posted the 11<sup>th</sup> day of April 2025

Posted by: Laurie McAfee, Office Manager

Approved by: Jeff Forrey District Manager