

AGENDA

OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

February 16, 2021, at 7:00 a.m.

District Office

850 Taylor Road, Newcastle, CA 95678

****MEETING WILL BE CONDUCTED VIA TELECONFERENCE. FOR ACCESS TO THE
CONFERENCE CALL PLEASE CALL 1-712-832-8330. THE ACCESS CODE IS 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section and are subject to the reasonable time limitations for each speaker. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 95678 between 9:00 am and 4:00 pm. Anyone requiring a disability-related modification or accommodation in order to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Discussion and Approval of Minutes for the Workshop Meeting on January 12, 2021.
2. Discussion and Approval of Minutes for the Regular Meeting on January 19, 2021.
3. Approval and Payment of January Bills, Review of List of Checks Prepared by Office Manager.
4. Approval of Transfer of January 2021 Income to County.

F. MANAGERS REPORT

G. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

1. Audit for FY 2019/2020 (To be presented by Scott German of Fechter & Co.)
 - a. Representation Letter
 - b. Presentation of draft
2. Bookkeeping Services
3. Property Rights Determination

H. CLOSED SESSION

1. Public Employment (§ 54957(b)(1)) P Title: District Manager

I. RECONVENE TO OPEN SESSION

J. REVIEW OF CORRESPONDENCE TO THE DISTRICT

1. Form 700 due April 1, 2021
2. Local Agency Formation Commission (LAFCO) – Open nomination
3. California Association of Public Cemeteries (CAPC) – Board of Directors elections

K. TRUSTEE QUESTIONS & COMMENTS

L. ADJOURNMENT

This agenda posted the 11th day of February, 2021
Posted by: Laurie McAfee, Office Manager
Approved by: Harley Forrey, District Manager