

NEWCASTLE, ROCKLIN, GOLD HILL  
CEMETERY DISTRICT

TRUSTEES

Mark Riemer  
Rocklin, CA 95677  
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Leonard Orsolini  
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Roy Hebard Jr.  
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TRUSTEES

Gordon Takemoto  
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Vacant

Harley Forrey  
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

October 15, 2019

1. The meeting was called to order by Chairman of the Board, Gordon Takemoto at 7:01am.
2. ROLL CALL - Trustees Present - Gordon Takemoto, Leonard Orsolini and Roy Hebard  
Staff Present - Harley Forrey and Laurie McAfee  
Absent - Mark Riemer
3. PUBLIC COMMENT - None
4. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held September 10, 2019. Leonard seconded. All in favor, motion carried.
5. MINUTES - Roy made a motion to approve the minutes of the regular meeting held September 17, 2019 Leonard seconded. All in favor, motion carried.
6. MONTHLY BILLS - Leonard made a motion to approve the list of monthly bills for September 2019. Roy seconded. All in favor, motion carried.
7. MANAGEMENT REPORT -
  - A. BOOSTER PUMP - The pump has been installed and is working well.
  - B. ROCKLIN NEW GARDEN ROAD PROJECT - The survey has been completed and the engineer is working on the drawings. Harley will be meeting with him on October 30<sup>th</sup> to go over the drawings and put together a bid package.
  - C. NEW BOARD MEMBER - The Board of Supervisors has approved the appointment of William Anderson.

- D. NEW WATER TANK AT NEWCASTLE - Harley will be meeting with the Engineer on October 30<sup>th</sup> to go over a potential location for the new tank and put together a bid package.
  - E. PROJECT UPDATES - Harley went over with the Board on the status of all F/Y 2019/2020 projects.
  - F. EMPLOYEE HEALTH INSURANCE - The Board was informed that all participating employees have been signed up through the Calpers website and coverage will begin November 1, 2019. Management staff did consult with our legal team and met with the employees to go over the future of the employee/dependent coverage
8. OLD BUSINESS - None
9. NEW BUSINESS - None
10. CORRESPONDENCE -
- A. Board was provided with the invitation to the Holiday party to be held on December 13, 2019.
11. OPEN FLOOR DISCUSSION -
13. ADJOURNMENT - Roy made a motion to adjourn the meeting. Leonard seconded. All in favor, motion carried. Meeting adjourned at 7:23am.