

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held May 20, 2026
The agenda was posted on Friday, May 15, 2026

A. CALL TO ORDER

Chairman Mark Riemer called the meeting to order at 8:01am.

B. ROLL CALL

Trustees Present – Mark Riemer, Gordon Takemoto, Grant Kageta, Jennifer Knisley and Roy Hebard

Staff Present - Jeff Forrey and Laurie McAfee

Teleconference – None

Absent – None

Guest(s) – James None

Public – None

C. PUBLIC COMMENT – None

D. AGENDA REVIEW – No changes

E. GUEST SPEAKER – None

F. CONSENT AGENDA

1. Approval of the Minutes for the Workshop Meeting on April 8, 2026.

2. Approval of Minutes for the Regular Meeting on April 15, 2026.

3. Approval of payment of the April 2026 Bills in the amount of \$19,030.40.

4. Approval of transfer of April 2026 income to Placer County in the amount of \$43617.78.

A motion was made by Roy to approve all items on the Consent Agenda. Jenny seconded.
All in favor, motion carried.

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G. PROJECT UPDATE –

2025-2026 Projects

1. Rocklin Cemetery Paving Project – As per the Boards request at the May workshop meeting, Jeff had the engineer change the plans to installing 3” thick asphalt by 3” thick base in the older sections of the cemetery where there is less traffic and as was previously done throughout the cemetery. Jeff also confirmed that the 3” thick asphalt and 6” thick road base for the main roads would be sufficient and we will forgo the Geotech’s recommendation of installing 12” rip and compaction. The engineer will make the changes and is looking to advertise the project on May 28th, hold a bid walkthrough on June 11th and request a bid due date of June 18th.
2. Newcastle Cemetery Conditional Use Permit for undeveloped 20 acres – Jenny spoke to the Board of Supervisors, Anthony DeMttei, regarding the permitting requirements. He is willing to meet with us to discuss it further. We will get back to him with some dates and times to meet.
3. Newcastle Parking Lot Expansion – Jimmy has relocated the vehicle storage building next to the existing bathrooms per the Boards request. This adjustment will allow for a total of 23 additional parking spaces. Jimmy will be submitting his proposal for engineering services on this project to the Board in the June regular business meeting.

H. MANAGERS REPORT -

1. Memorial Day Event – Staff is working on getting the parks ready for the Memorial Day events Taking place on May 25th. The Memorial Service program will start at 11am at both the Newcastle and Rocklin Cemeteries.
2. Budget Committee – Mark, Grant, Jeff, Laurie and Jaymee will form the committee. A date and time will be determined after the meeting.
3. Rocklin Pavilion “Open House” – Will hold the open house on October 14, 2026, from 9am to 11am.
4. Rocklin Cemetery Incident – The fence repair has been completed. There is a slight difference in color between the new fence panels and the old. We do have an inquiry into our insurance company on having the fence repainted to match. The two rose trees that were damaged still need to be replaced.

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5. LAFCO SOI Review – Jeff spoke to Amanda Ross, Assistant Executive Director at LAFCO, following the workshop meeting on May 13th to get clarification on the verbiage on page 146, paragraph two, in which it mentions a future consolidation for both NRG and Roseville Cemetery Districts. She said that it was added in case NRG and Roseville Cemetery District cannot come to an agreement in the future on the TRA's that are in Rocklin but part of Roseville's District and in Granite Bay but part of NRG's District. She assured him that it is only a consideration and not a recommendation. To remove that language, both NRG and Roseville District will need to write a letter requesting the removal. Per conversation with the District Manager at Roseville, they plan to submit a letter requesting its removal. The Board directed staff to also submit a letter requesting the removal of the "consolidation" language as well.

I. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

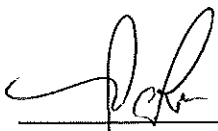
1. New Clear Channel Lease Agreement – Our current agreement is set to expire in October of this year. They have sent over options for a new agreement of ten, fifteen or twenty years. The Board has requested that Office Manager reach out to clear channel to inquire on what, if any, opt out options there are. No further action.
2. CalPERS Request to Amend Pension Contract to include PEPRA Provisions – The Board has requested that the letter request be forwarded to our attorney for his review. No further action taken.

J. REVIEW OF CORRESPONDENCE TO THE DISTRICT –

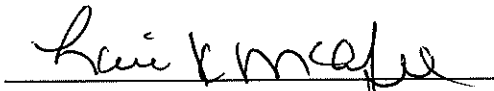
1. LAFCO Project No. 2025-02: Draft Disadvantaged Unincorporated Communities (DUC) mapping – Per Amanda Ross with LAFCO, she explained that the DUC designation is primarily for water, sewer and electric companies. They want the utility companies to work with disadvantaged unincorporated communities to assist families with reduced rates. No impact on the cemetery districts.
2. Placer LAFCO Special District Election Results – Following the conclusion of the selection process on May 4, 2026, Judy Friedman received the most votes and has been re-elected to the regular Special District seat.
3. Email from Placer County regarding our Wells Fargo Account – Mark Riemer will be attending an appointment at Wells Fargo in Loomis to have the EIN on file changed from Placer County's EIN to NRG Cemetery District's per the request of Placer County.

K. TRUSTEE QUESTIONS & COMMENTS – None

- L. ADJOURNMENT** - Roy made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:34am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager